



**Savitribai Phule Pune University**  
**And**  
**Dhruv Educational and Research Foundation**  
**Certificate Course in Inclusive Education**



**Minutes of meeting... 8th June 2023**

We (Dhruv educational and research foundation. Members) had a meeting with Dr.Geeta Shinde –HOD Education and extension department, SPPU.

Agenda of meeting

Discuss following points:

1. Documents required for admission process
2. Fee structure for all students (Maharashtra and out of Maharashtra)
3. Minimum qualification criteria
4. Exam pattern

In the meeting above points were discussed and the actions taken are:

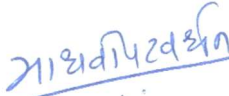
1. Give letter to Vice Chancellor and PG department for change in documents required for the process of admission .i.e. instead of domicile student can upload address proof of their current address.
2. Fixed fee for all students of Maharashtra or out of Maharashtra as course is online.
3. Minimum qualification criteria for taking admission is 12th or equivalent exam passed.
4. For online final exam 1 question of 5marks will be descriptive upto150words.
5. Prepare a Google feedback form which contains feedback regarding content of course, teaching, admission process and exam.
6. One orientation lecture (course details, technical instruction, exam instructions) before course begins.

For above discussion following members were present and we all agreed these points.

**Savitribai Phule Pune University**

**Dhruv educational and research foundation**

Dr.Geeta Shinde.

  
Madhavi Patwardhan

Dr.Gayatti Choukade.

  
Pradnya Godbole

Dr.Dhananjay Bhole.

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